



I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY
HOSHIARPUR CAMPUS
REQUIREMENT PERFORMA
Financial Year: _____

DEPARTMENT: _____ **SECTION/BRANCH:** _____

Sr. No	Description of Item /Items	Qty.	Approx. Rate Per Item	Total Approx. Cost Rs.	Remarks

Amount in words (Rs. _____) **Grand Total** _____

Recommended /Not Recommended

(Signature of Indenter)

Name: _____

Designation: _____

(Head of the Department)
Name:

Head of Expenditure: _____ Consumable/Non Consumable (✓) as available (as per Budget)

AR/SA

*** Financial power of Director Campus Rs 100,000/- (Recurring) & 20,000/- (Non recurring)
Vide (Ref. No. IKGPTU/Reg./OO/923-926 dated 17/05/3018)**

Following Committee is proposed (for items above Rs 5,000/- to 1 Lac)
as per University Purchase rules vide

Notification No. IKGPTU/Reg./NF/ 2184 dated 31/05/2019

- 1.
- 2.
- 3.

Director
IKGPTU Hoshiarpur Campus