

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic, and support facilities - laboratory, library, sports complex, computers, classrooms, etc.

At IKGPTU Campus, Hoshiarpur there are established systems and procedures for maintaining and utilizing physical, academic, and support facilities such as laboratory, sports complex, computer, classroom, etc in the institute. Various institute level committees are working actively to maintain and utilizing the physical, academic and support facilities. First of all, there is a building maintenance committee that looks after the overall maintenance of the building, cleanliness and hygiene. Adequate in-house staff is employed to meticulously maintain hygiene, cleanliness to provide a congenial learning environment. Classrooms, Faculty rooms, Laboratories, etc are cleaned and maintained regularly by a sweeper assigned for each floor. Washrooms and restrooms are well maintained. On every floor, dustbins are placed at suitable locations. A brief summary of description are presented below on the maintenance and utilization of some facilities.

Laboratory & Computer Centre

All the departments have start-of-art labs as per the course curriculum approved by IKG PTU Kapurthala. In each department, each laboratory has one faculty as Lab in charge, a technical assistant, and an attendant. The lab in charge is responsible to maintain and upgrade the laboratory with necessary equipment from time to time to cope with changes in the syllabus. Every department maintains a stock register for the available equipment and consumables. Proper inspection is done and verification of stock takes place every year by the audit team of the university. Technical assistant keeps a record of the utilization of equipment, computers, and material/consumables required for experimental work. Moreover, the institute has an adequate number of computers with internet connections and utility open sources softwares. Computer systems, UPS, Software's and servers are maintained by Technical Assistants and Lab-In Charges.

Classroom and Seminar Hall

All the classrooms are under CCTV surveillance and classes are monitored regularly. Each department has adequate classrooms and utilized as per the timetable. The classrooms are cleaned on daily basis and regularly monitored by the coordinator of the department. Moreover, the seminar hall is provided with enough seating capacity with audio-visual system and LCD projector. Cleanliness of seminar hall is maintained on regular basis.

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Working condition of audio system, LCD projectors, desktop, LAN system etc. is done on regular basis on top priority. Furthermore, Institution follows all safety and security norms as required for an educational institution and makes optimal use of all security mechanisms. The safety of girls is specially handled and appropriate measures are taken to make the campus safe for students. Security staff under a security supervisor has been employed to safeguard the whole premises and CCTV and Fire extinguishers are installed on the campus. Clean and hygienic drinking water is available in the Institute. Water coolers are maintained and cleaned on regular basis. Overhead water tanks and water coolers are cleaned periodically.

Library Facility

Library Committee has been constituted for proper coordination in respect of learning resources. The library is open from 9.00 am to 5.00 pm for students and staff on all working days.

- Library has total collection of 1707 books which includes text and reference books, magazines and newspaper for staff and students.
- Procurement of new books as per the requirement is initiated through the library committee by inviting the requirement of books from various departments this is then processed following the procurement procedure laid down by IKGPTU Kapurthala.
- Updating and maintaining of all library records.
- Addressing issues and grievances of users

To ensure the return of books, 'no dues' from the library is mandatory for students before appearing in the exam.

Sports Facility

IKG PTU Campus, Hoshiarpur Sports Committee is responsible to look after the sports facilities and the allied activities. The committee organizes sports competitions and athletic meet from time to time for the students and encouraged them to participate in the various inter-college/university sports events. The sports committee keeps a well-maintained record of all the sports equipment and procurement of new equipment is done by following a proper procedure. The equipment is purchased according to the requirement of the teams that practiced for the Inter- College, State, National, and other open tournaments. The sports equipment is issued to the students as per the schedule of the events.


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